

**MIAMI TOWNSHIP BOARD OF TRUSTEES**

**FEBRUARY 17, 2015**

The Miami Township Board of Trustees met in regular session on Tuesday, February 17, 2015 at 7:00 PM. Trustee Mary Makley Wolff called the meeting to order and led the Pledge of Allegiance. A moment of silence was observed in honor of Ohio Senator Joe Uecker’s mother who recently passed away. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Mary Makley Wolff and Karl Schultz. Mr. Schultz made a motion to approve the minutes of the January 20, 2015 Trustee business meeting, the January 21, 2015 special meeting, the January 22, 2015 special meeting and the February 9, 2015 work session, seconded by Ms. Wolff with all voting “AYE”.

**Correspondence:** None

**Proclamations and Special Presentations:** None

**Department Reports:** A representative of each department presented a report of activities during the month of January 2015.

|                       |                |
|-----------------------|----------------|
| Community Development | Mr. Fronk      |
| Finance               | Mr. Ferry      |
| Fire/EMS              | Chief Kelly    |
| Police                | Chief Madsen   |
| Recreation            | Mrs. Thibodeau |
| Service               | Mike Zellner   |
| Administration        | Mr. Fronk      |

**Old Business:** None

**New Business:** Mr. Schultz made a motion to pay the bills of the Township with 177 checks numbered 120038 - 120215 and 14 electronic checks numbered 518 - 532 for the total amount of \$1,012,671.94 plus payroll and payroll taxes for the week of 01/17/2015 in the amount of \$385,218.44 and payroll and payroll taxes for the week of 01/31/2015 in the amount of \$377,221.49, seconded by Ms. Wolff with all voting “AYE”.

Mr. Fronk advised of the need for a Then and Now Certificate.

Mr. Schultz made a motion to adopt Resolution 2015-06 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$51,365.15, seconded by Ms. Wolff with all voting “AYE”.

Mr. Fronk presented the following personnel actions. In the Service Department to approve a promotion for Valerie Heyne from Maintenance Worker IV, step 5 to Maintenance Worker V, step 1 with an adjusted pay rate of \$26.08 per hour effective with the first pay period of 2015. Mr. Fronk is recommending the Board offer conditional employment to Brad Roettele and Jacob Nause for the position of part-time maintenance workers and he is recommending the Board terminate the employment of Mr. Brandon Sevier, part-time maintenance worker effective February 17, 2015.

Mr. Schultz moved to approve the Service Department personnel items as presented, seconded by Ms. Wolff with all voting “AYE”.

For the Fire & EMS Department, Mr. Fronk is recommending the Board accept the resignation of Mr. Bradley Niehaus from his position as a part-time firefighter/paramedic effective February 17, 2015 and recommends the Board reclassify Mr. Larry Ramey from a part-time firefighter/paramedic to a volunteer effective February 17, 2015.

Mr. Schultz moved to approve the Fire & EMS Department personnel items as presented, seconded by Ms. Wolff with all voting “AYE”.

Community Development issues were tabled to a future meeting.

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Mr. Fronk recommended the Board adopt a resolution providing for the compensation for all exempt salaried personnel and for all non-bargaining hourly employees.

Mr. Schultz made a motion to adopt Resolution 2015-02 a resolution providing for the compensation of Township employees effective with the first pay period of 2015 as listed in Exhibit A, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Township has received the County Engineer's Annual Highway System Mileage Certification for Miami Township and we are responsible for maintaining 154.226 miles of Township roads. The Board must sign the Certification and submit the form to the Ohio Department of Transportation.

Mr. Schultz moved to certify that as of December 31, 2014 the Township is responsible for maintaining 154.226 miles of Township roads, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised Skyhawks Sports Academy has submitted its contract to the Township for their summer sports camps. The contract is the same as last year's contract and there is no cost to the Township for these camps as the cost will be covered by the fees charged for each camp. The contract has been reviewed and approved as to form by the Law Director. Mr. Fronk is recommending the Board approve the contract with Skyhawks Sports Academy and authorize the Township Administrator to execute the contract on behalf of the Board.

Mr. Schultz moved to approve the contract with Skyhawks Sports Academy and authorize the Township Administrator to execute the contract on behalf of the Board, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk presented two out of Township travel requests. The first is the Service Department requesting to send Jeff Weigel to the 2015 APWA National Snow Conference in Grand Rapids, Michigan from April 11-15, 2015 at a total cost not to exceed \$1,773.31. The conference included a trade show and educational classes in planning for winter operations, winter maintenance issues and personnel issues.

Mr. Schultz moved to approve the Service Department out of Township travel request as presented, seconded by Ms. Wolff with all voting "AYE".

The Police Department is requesting to send Officer Anne Morgan to the BAIR User Conference in Scottsdale, Arizona from May 4-6, 2015 at a cost not to exceed \$1,623.00. BAIR is the analytic software tool the Police Department has been using for the past year.

Mr. Schultz moved to approve the Police Department out of Township travel request for Anne Morgan as presented, seconded by Ms. Wolff with all voting "AYE".

Also, they are requesting to send SRO Kent Arter and SRO Casey Brashear to the National Association of School Resource Officer's National Conference in Orlando, Florida from July 5-10, 2015 at a cost of \$1,920.00 each for a total of \$3,840.00.

Mr. Schultz moved to approve the Police Department out of Township travel request for Kent Arter and Casey Brashear as presented, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Board of three new streets that were turned over to the Township and the speed on those streets need to be lowered. Mr. Fronk is recommending the Board adopt a resolution lowering the speed on those streets.

Mr. Schultz made a motion to adopt Resolution 2015-07 a resolution lowering the speed limit on certain streets in Miami Township, seconded by Ms. Wolff with all voting "AYE".

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Mr. Fronk advised the Board that they need to set a date for a public hearing for zoning Case #537. The case involves the rezoning a portion of three properties from “I” Planned Industrial to “R-1” Single Family.

Mr. Schultz made a motion to set Case #537 for a public hearing on Monday, March 9, 2015 at 6:30 p.m. and for any other business to come before the Board, seconded by Ms. Wolff with all voting “AYE”.

There was no public comment.

Mr. Schultz made a motion to go into Executive Session to discuss pending litigation pursuant to Section 121.22(G)(1) of the Ohio Revised Code and to discuss personnel issues pursuant to Section 121.22(G)(4) of the Ohio Revised Code, seconded by Ms. Wolff with all voting “AYE”.

Mr. Schultz made a motion to come out of Executives Session, seconded by Ms. Wolff with all voting “AYE”.

With no further business to come before the Board the meeting was adjourned at 8:22 p.m.

ATTEST: \_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

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Mary Makley Wolff, Chairperson